



# ***How to Offer and Reject a Candidate***

***Hints, Tips and Value from Hargreaves Recruitment  
that will really help with your recruitment process***

# ***HOW TO OFFER AND REJECT A CANDIDATE***

Offering and rejecting a candidate is not something to be taken lightly.

For me, it's one of the most emotional parts of being in recruitment.

You have the downside of rejecting candidates which is one of the things I absolutely hate doing, but I always ensure it's done.

And you have the massive upside of offering a candidate a job that can potentially change someone's life - I've cried on several occasions doing this!

Within this section, we've created templates on how to empathetically reject unsuccessful candidates and further templates on how to present an offer to a candidate.

The "how to recruit" course was designed to give businesses back control of their recruitment.

The programme is perfect for businesses that attract talent into their business but want to learn more about recruitment and it's also beneficial for businesses that already have a recruitment department but for some reason, it's just not performing.

The "How To Recruit" course is an online learning programme, with lifetime access that teaches you everything that you need to know about recruitment, attraction strategies, interviewing and onboarding.

It's interactive, and easy to follow and there are a tonne of templates that you can download and use every day in your recruitment practice.

<https://hargreavesrecruitment.com/course/how-to-recruit/>