

**HOW DO I KNOW
WHICH JOB
IS FOR ME**

Struggle to find what role is best suited to you?

Here are some of the main jobs we advertise at Hargreaves Recruitment.

Under each job it will show you the types of personalities that are relevant to the roles we have had added.

Why not tick each trait off to give you idea of what roles could be for you?!

SALES

- You are a good communicator
- You are money motivated
- You are driven when it comes to targets and KPIs
- You like a challenge
- You are Charismatic

IT

- You are analytical
- You have an interest in tech and how this evolves
- You are good at problem solving
- You are adaptable
- You are creative

ADMINISTRATION

- You are a good communicator
- You have great attention to detail
- You like working on projects
- You have a knack for typing
- You are good with prioritising

CUSTOMER SERVICE

- You are caring
- You like helping people
- You are a natural problem solvers
- You are a good listeners
- You like a challenge

HR

- You love working with people
- You are a natural problem solver
- You have good common sense
- You have strong communication skills
- You are a good influencer

MANAGEMENT

- You are a natural leader
- You are a good communicator
- You understand people
- You know how to develop / educate / direct people
- You are trust worthy

FINANCE / ACCOUNTING

- You are good with numbers
- You like working with numbers
- You are a natural problem solver
- You have an outside the box approach to solving problems
- You have great attention to detail

MARKETING

- You are creative
- You are analytical
- You have strong communication skills
- You have a knack for producing content
- You have good commercial awareness

LEGAL

- You have strong communication skills
- You are dedicated to your work
- You work well under pressure
- You have outstanding attention to detail
- You work well independently

If you are struggling or feeling lost with recruitment then we have lots of information, hints and tips to help you on your way to finding your next opportunity! Head over to the Recruitment Goodies page on the website!

If something isn't clear in any of this document, then please pop Leanne or one of the team a message through.

Many thanks for taking the time to read this and please feel free to recommend this to anyone that you think could benefit from it!

From all of us here at Hargreaves Recruitment, we wish you all the success in your job search!



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